

<b>This report is public</b>	
<b>Member Development Framework and Programme 2024-25</b>	
<b>Committee</b>	Council
<b>Date of Committee</b>	26 February 2024
<b>Portfolio Holder presenting the report</b>	Councillor Sandy Dallimore, Portfolio Holder for Corporate Services
<b>Date Portfolio Holder agreed report</b>	15 February 2024
<b>Report of</b>	Monitoring Officer

## Purpose of report

To consider and agree the Member Development Framework and Programme for 2024-25

### 1. Recommendations

Council resolves:

- 1.1 To approve the Member Development Framework for 2024-25
- 1.2 To approve the Member Development Programme for 2024-25

### 2. Executive Summary

- 2.1 The Member Development Framework was first considered and approved by Full Council in May 2023. The Framework emphasises the purpose and importance of Member development, the approach and opportunities to support Members in gaining the skills and knowledge needed to fulfil their various roles effectively.
- 2.2 An appendix to the framework is the annual Member Development Programme. This gives details of the initial induction programme of training following the scheduled elections, as well as more general briefing and update events for all Members throughout the Municipal Year.
- 2.3 As the Member Development Programme is updated on an annual basis, the full Framework is presented for consideration and approval.

### Implications & Impact Assessments

<b>Implications</b>	<b>Commentary</b>
<b>Finance</b>	No financial implications Rachel Ainsworth (Finance Business Partner), 30 January 2024
<b>Legal</b>	There are no direct legal implications arising from this report.

	Shiraz Sheikh, Monitoring Officer, 30 January 2024			
<b>Risk Management</b>	There are no risk implications arising as a direct consequence of this report. Celia Prado-Teeling, Performance & Insight Team Leader, 30 January 2024			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>	x			The Member development programme has the potential of delivering a positive impact across our communities, including those within the protected characteristics, equipping members to better understand their duty, and ultimately, allowing them to deliver better outcomes for the residents they represent. Celia Prado-Teeling, Performance & Insight Team Leader, 30 January 2024
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?	x			
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?	x			
<b>Climate &amp; Environmental Impact</b>		x		Not applicable
<b>ICT &amp; Digital Impact</b>		x		Not applicable
<b>Data Impact</b>		x		Not applicable
<b>Procurement &amp; subsidy</b>		x		Not applicable
<b>Council Priorities</b>	Not applicable			
<b>Human Resources</b>	Not applicable			
<b>Property</b>	Not applicable			
<b>Consultation &amp; Engagement</b>	Political Group Leaders			

## Supporting Information

### 3. Background

- 3.1 The Member Development Framework (appendix 1) was developed in 2023. Political Group Leaders unanimously endorsed the Framework, and it was subsequently approved by Full Council.
- 3.2 There are no changes proposed to the Framework, as it has been reviewed by the Monitoring Officer and the information remains relevant.

### 4. Details

- 4.1 The Member Development Programme for 2024-25 is attached at appendix 2. The programme includes the topics agreed as part of the 2024-25 meeting calendar by Council in October 2023, the key induction sessions that will be mandatory for newly elected Members, and more general sessions open to all Members.
- 4.2 There will also be a number of Committee specific sessions, that will be mandatory for members of those Committees.
- 4.3 A copy of the approved framework and programme will be included in the induction pack for newly elected Members following the May 2024 elections, to ensure they are aware of the details of the framework.
- 4.4 Wherever possible, slides from training sessions and briefings will be made available to Members after the sessions via the new MS Teams Member Channel. This will create an online library of training resources for Members to refer back to as required.

### 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not to agree the recommendations. This is not recommended as it is important that Members regularly review the development framework.

### 6 Conclusion and Reasons for Recommendations

- 6.1 Council is recommended to agree the Member Development Framework and programme for 2024-25 so that officers can proceed with relevant arrangements in advance of the election timetable.

### Decision Information

<b>Key Decision</b>	Not applicable
<b>Subject to Call in</b>	Not applicable
<b>If not, why not subject to call in</b>	Not applicable
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Member Development Framework
<b>Appendix 2</b>	Member Development Programme 2024-25
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
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